



MEETING MINUTES

January 14, 2019
Lewes School Library

Attendance:

Vivian Bush
Nadia Nuebling
Chris Nuebling

Steve Huber
Arleen McClung
Sharon Palmer

Pete Hayes
Barbara Powell
Tia Dimopoulos

Tara Pickett
Tom Stolle
Joy Smith

Principal's Update: given by Dr. Vivian Bush

- Update on new Lewes School – there will be five vocational/business spaces for local businesses where the students will work. To date Bad Hair Day and Surf Bagel have expressed interest.
- SusPAC parent/guardian surveys are being collected and summarized. It was determined that not all had been sent to Vivian at the time of this meeting.
- It was suggested that a parent directory be created including information from families, including grade, school attended and interest areas.
- Having speakers at future meetings was discussed and agreed to be a good idea. Ideas for possible speakers included, Margaret Haas, Pam Graves, therapists, transportation, first responder training, trust and guardianship lawyer, and a sensory/food OT specialist.

Action items:

- Vivian to collect outstanding surveys and provide to Arlene for tallying.
- Arlene to summarize survey results and report at February meeting.
- Arlene to create form to collect information and authorization for a parent directory.
- Vivian to contact potential speakers to arrange speakers for 2019 meetings.

SusPAC Organization Structure

- Vivian suggested that officers should be nominated at the February meeting since it did not occur in at the start of the school year.
- It was asked if SusPAC was a non-profit entity and Vivian confirmed it is not.
- It was suggested that SusPAC have a web presence within the Cape School District website where meeting dates, agendas, minutes and Bylaws could be posted and accessible to all.
- It was suggested that Google docs might be a useful tool for the officers to store and share SusPAC documents.
- The SusPAC brochure has been useful to school administrators in the past, but is out of date.

Action Items:

- Vivian to circulate Bylaws and mission statement.
- Tom to explore setting-up SusPAC as a non-profit organization (IRS 501c3).
- Vivian to connect Barbara with the web master for school district to establish SusPAC pages.
- Barbara will look at updating the SusPAC brochure

Fundraising

- SusPAC funds have been held within school accounts to date. However, District has now indicated SusPAC can set up an external account.
- Fundraising by SusPAC is for teacher appreciation.
- Fundraising has limitations due to SusPAC not being a registered non-profit organization
- Teacher appreciation is typically first week in May. SusPAC does something for the Lewes school because the PTAs at other school locations include the SC teachers/paras.

Next Meeting

February 12, 2019, Lewes School Library, 6 – 9 pm